



SARASWATI

HOSPITAL & RESEARCH CENTRE

LIDA, Madhu Vihar, PO. Asha Khera, Lucknow-Kanpur Highway, NH-25, Unnao (UP), Pin- 209859

Letter No.: SMC/2020/CV-19/168

Date : 04 May 2020 2020

NOTICE


There will be a Training lecture for JR, SR. Ward Boys/Aayas, House Keeping and Nursing Staff on handling of Covid-19 patients on 05 May 2020. All those must attend the lecture except not on duty.

Speaker : Dr. Himanshu Khatri, Asstt Prof.
Deptt of Microbiology

Topic : **Covid-19 Patients management**

Venue : Demonstration room, "B" Block, 1st Floor near Medical Store

Time : 10:30 AM


Col. (Dr.) K K Rai (Retd)
Dy Medical Supdt & Nodal Offr Covid-19

Copies to :-

The Executive Director

Chief Medical Superintendent

GM (Operations)

AO (Clinical)

All Clinical Deptt

Dr, Himanshu Khatri, AP, Deptt of Microbiology

DNS

Ms. Suman Chaudhary, Hosp Coordinator to ensure attendance of staff.



LIDA, Madhu Vihar, PO. Asha Khera, NH-25, Lucknow Kanpur Highway, Unnao (UP), Pin- 209859

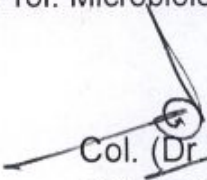
SMC/2020/CV-19/

Dated : 30 Apr 2020

Constitution of Committee – Covid-19- Biomedical Waste /
Hospital Biomedical Waste Management

Following Committee is detailed to handle Management of Covid-19,
Biomedical Waste and Hospital Biomedical waste management :-

1. Col. (Dr.) D P Srivastava, AO (Clinical)
2. Dr. Himanshu Khatri, Asst. Prof. Microbiology
3. Mr. Shaji, DNS


Col. (Dr.) K K Rai
Dy Medical Superintendent &
Nodal Offr Covid-19

Copies to :-

The Executive Director
Chief Medical Supdt
GM (Operations)
Concerned members of Committee
Hospital Coordinator



SARASWATI

HOSPITAL & RESEARCH CENTRE

LIDA, Madhu Vihar, PO. Asha Khera, Lucknow-Kanpur Highway, NH-25, Unnao (UP), Pin- 209859

Letter No.: SMC/2020/CV-19/

Date : 16 April 2020

NOTICE

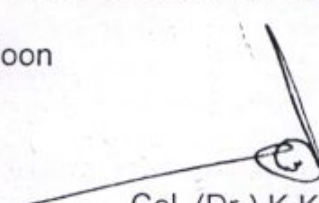
There will be a lecture for staff who are actively involved in Isolation and Quarantine ward on 17 April 2020. Doctors handling the Covid-19 cases must attend the lecture.

Speaker : Dr. Himanshu Khatri, Asstt Prof.
Deptt of Microbiology

Topic : **Standard precaution during Covid-19 Patients management**

Venue : Demonstration room, "B" Block, 1st Floor near Medical Store

Time : 10:00 AM to 12 Noon


Col. (Dr.) K K Raj

Dy Medical Supdt & Nodal Offr Covid-19

Copies to :-

The Executive Director

Chief Medical Superintendent

GM (Operations)

AO (Clinical)

HR Deptt - _ Kindly make attendance register of staff attending the lecture.

Dr. Anand Verma, HOD Medicine

Dr. Himanshu Khatri, AP, Deptt of Microbiology

DNS

Ms. Suman Chaudhary, Hosp Coordinator to ensure attendance of staff Covid-19

IT



SARASWATI

HOSPITAL & RESEARCH CENTRE

LIDA, Madhu Vihar, PO. Asha Khera, NH-25, Lucknow Kanpur Highway, Unnao (UP), Pin- 209859

SMC/2020/CV-19/124

Dated : 13 Apr 2020

Constitution of Committee – Covid-19

As per instructions received from DGME, Lucknow (UP) vide letter No 938/71-1-2020-G-228/2017 Dated 21 March 2020, College constituted seven Committee, which will handle Management of Covid-19 Patient Care in this hospital.

1. Isolation ward Management committee :-

- Dr. Anand Verma, HOD Medicine
- Dr. (Maj) Vishal Arora
- Dr. Ajay Kushwaha

2. Quarantine ward Management Committee :-

- Dr. Bhupesh Yadav
- Mr. Shaji Abraham, DNS

3. Triage Management Committee :-

- Dr. Harpreet Singh
- Dr. Vanshika Malik
- Ms Suman Chaudhary

4. OPD Management Committee :-

- Dr. Anand Verma
- Col (Dr.) D P Srivastava
- Dr. Sonam Vijay Yadav

5. Logistic (Equipment, Medicine etc) Management Committee :-

- Mr. Manoj Shishodia, GM (Operations)
- Mr. Abhishek Singh
- Mr. Shaji Abraham



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Letter No.: SMC/CMS Office/2020/CV-19/

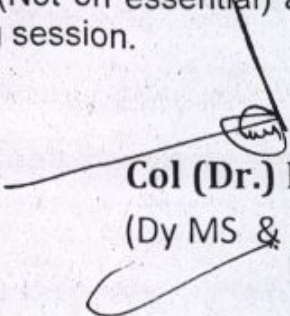
Date : 08 April 2020

NOTICE FOR COVID-19 TRAINING AT LT-3 "F" BLOCK

It is intimated that there will be training session conducted for Medical & Paramedical staff from 1100 h onward on 09 April 2020.

All medical personnel involved in Corona case (Team A & B) will attend the training session.

All HODs clinical, Nursing Staff (Not on essential) and Paramedical Staff, their maximum presence required in training session.


Col (Dr.) K K Rai

(Dy MS & Nodal Officer Covid-19)

Copies to :

- The Executive Director
- Chief Med Supdt
- GM (Operations)
- HODs (Clinical) : Gen Medicine/Dermatology/Gen Surgery/Orthopaedics/ENT/Ophthalmology/Obs & Gynae/Anaesthesiology/Paediatrics/TB & Chest/Psychiatry/Radiology/Dentistry
- AO (Clinical) - Ensure maximum participation of JR & SR.
- Admin Offr - Ensure Housekeeping, Laundry personnel and Food services personnel should participate in the training.
- Patient Care Manager
- Hospital Coordinator



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HOSPITAL & RESEARCH CENTRE

LIDA, Madhu Vihar, PO. Asha Khera, NH-25, Lucknow Kanpur Highway, Unnao (UP), Pin- 209859

Letter No.: SMC/CMS Office/2020/ 118

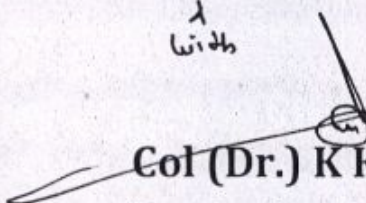
Date : 07 April 2020

NOTICE

It is intimated that there is a training session conducted by SGPGI, Lucknow on 07 April 2020 from 03:00 PM to 05:00 PM at LT-3, F Block regarding management of Covid-19 cases in the Hospital.

All faculty, SR, JR and Nursing Staff not on essential duty will attend the training session. Dr. Rakesh Prasad Sah will coordinate IT Cell for smooth functioning of training session.

With


Col (Dr.) K K Rai

(Dy Medical Superintendent)

Copies to :

- The Executive Director
- The Principal, SMC, Unnao
- Chief Med Supdt
- GM (Operations)
- HODs (Clinical) : Gen Medicine/Dermatology/Gen Surgery/Orthopaedics/ENT/
Ophthalmology/Obs & Gynae/Anaesthesia/Paediatrics/TB & Chest/Psychiatry/
Radiology/Dentistry/Microbiology
- AO (Clinical)
- DNS - Shauji





SARASWATI MEDICAL COLLEGE

OFFICE OF THE PRINCIPAL

Letter No.: SMC/Principal Office/Notice/2019-20/329

Date: 06/03/2020

NOTICE

A Seminar for Faculty, Residents and Medical officers will be held on Friday, 13th March, 2020.

Speaker: Dr. Himanshu Khatri


Assistant Professor, Department of Microbiology

Topic: CORONAVIRUS DISEASE 2019 (COVID-19)

Venue: College Council Room, Administrative 'F' Block.

Time: 12 NOON to 1 PM.

Note: All should attend the seminar, except those busy in Hospital or Teaching work.


B.P. Mathur
(Principal)

Copy to:

1. Management/Executive Director
2. Chief Medical Superintendent and Deputy Medical Superintendent
3. Notice Board: Hospital 'B' block and College
4. IT Department for information and necessary action



SARASWATI MEDICAL COLLEGE

OFFICE OF THE PRINCIPAL

Letter No.: SMC/Principal Office/Notice/2019-20/336

Date: 06/03/2020

NOTICE

A Seminar for nursing staff, technicians, and other hospital staff will be held on Friday, 13th March, 2020.

Speaker: Dr. Himanshu Khatri

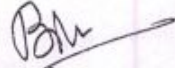
Assistant Professor, Department of Microbiology

Topic: CORONAVIRUS DISEASE 2019 (COVID-19)

Venue: Seminar Room near Medical Store in 'B' block

Time: 2 PM to 3 PM.

Note: All should attend the seminar, except those busy in Hospital or Teaching work.


B.P. Mathur
(Principal)

Copy to:

1. Management/Executive Director
2. Chief Medical Superintendent and Deputy Medical Superintendent for information and necessary action
3. Notice Board: Hospital 'B' block and College
4. IT Department for information and necessary action

Saraswati Medical College
Unnao (U.P.)



SARASWATI MEDICAL COLLEGE

LIDA, Madhu Vihar, P.O. Asha Khera, NH-25, Lucknow Kanpur Highway, Unnao (UP), Pin - 209 859
Tel. : (+91) 515-3070000, E.mail. : smc@saraswaticolleges.com

Letter No.: SMC/Notice/Principal Office/2019-20/319

Date: 20/2/2020

Notice

On the account of "Mahashivratri" on 21st February 2020 (Friday). College will remain closed. Emergency and other essential services will functional as normal.

(B. P. Mathur)
Principal

Saraswati Medical College
Unnao (U.P.)

Copy to:

1. Management/Executive Director
2. Chief Medical Superintendent
3. Dy. Medical Superintendent/Administrative Officer/General Manager/ I/C Marketing/
Patient Care Manager /Clinical AO/ Co-ordinator /Nursing Superintendent/MRD
4. HR/Account/Purchase/Control Room/IT/F-Block Reception/B Block Reception/Central Store
5. Library/Medical Store/Pharmacy/Construction/Central Lab/Blood Bank/
6. Department of Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology,
Forensic Medicine, Community Medicine, Surgery, Medicine, ENT, Ophthalmology, Radiology
Dermatology, Anesthesia, TB & Chest, Dentistry, Obs & Gynae, Psychiatry, Orthopedics and
Paediatrics.
7. Notice boards: College, Hospital, Girls Hostel and Boys Hostel



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Letter No.: SMC/ Principal Office/ Notice/2019-20/274

Date: 06/12/2019


Notice

Dr. Seema Nigam, Professor and Head Department of Community Medicine, G.S.V.M., Medical College, Kanpur will deliver Hon. guest lecturer on 11th December, 2019 in Lecture theatre-1 for 2nd and 3rd Year MBBS students (2017 and 2016 Batch) as per following schedule.

● 11th December, 2019

Session-I 10:00 AM to 1:00 PM

Regular teaching of 2nd and 3rd Year MBBS students (2017 and 2016 Batch) will remain suspended during above lecture.


(B. P. Mathur)
Principal
Saraswati Medical College
Unnao (U.P.)

● Copy to:

1. Management / Executive Director
2. HOD and Professor Department Pharmacology, Pathology, Microbiology, Forensic Medicine, Community Medicine, Paediatrics, General Surgery, General Medicine, Obs & Gynae, Ophthalmology and ENT for information and necessary action.
3. Notice Boards: College and Hospital, Girls Hostel and Boys Hostel
4. Administrative officer/ General Manager/Accounts Department/ HR /Hospitality Manager /IT Department for information and arrangements.
5. Office Copy



SARASWATI MEDICAL COLLEGE

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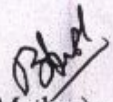
Letter No.: SMC/Principal Office/ Notice/ 2019-20/237

Date: 03/10/2019

Notice

On the account of "Navami and Dussehra" on 7th and 8th November, 2019. College will remain closed. However, the following services of the Campus and Hospital will be functional which includes.

- Emergency
- Pharmacy
- Canteen
- Tuck Shop
- Guard, Sweeper, Malies and Drivers will observe roasters.


(B. P. Mathur)

Principal

Principal
Saraswati Medical College
Unnao (U.P.)

Copy to:

1. Management/Executive Director
2. Medical Superintendent
3. Administrative Officer/General Manager(Mr. Manoj)/AAO/Clinical AO/ JR & SR Co-ordinators /Nursing Superintendent/MRD
4. HR/Account/Purchase/Control Room/Dy. Registrar/IT/F-Block Reception/B Block Reception
5. Library/Medical Store/Pharmacy/Construction/Central Lab/Blood Bank
6. Department of Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology, Forensic Medicine, Community Medicine, Surgery, Medicine, ENT, Ophthalmology, Radiology Dermatology, Anesthesia, TB & Chest, Dentistry, Obs & Gynae and Paediatrics.
7. Notice boards: College and Hospital



SARASWATI MEDICAL COLLEGE

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Letter No.: SMC/Principal Office/ Notice/ 2019-20/256


Date: 08/11/2019

Notice

On the account of "Guru Nanak Jayanti" College will remain closed on 12th November, 2019

However, the following services of the Campus and Hospital will be functional which includes.

- Emergency
- Pharmacy
- Canteen
- Tuck Shop
- Guard, Sweeper, Ward boy, Ward Aaya, Nursing Staff, Gardeners and Drivers will observe roasters.


(B. P. Mathur)
Principal
Principal
Saraswati Medical College
Unnao (U.P.)

Copy to:

1. Management/Executive Director
2. Medical Superintendent
3. Administrative Officer/General Manager(Mr. Manoj)/HOD, Marketing /AAO/Clinical AO/ JR & SR Co-ordinators /Nursing Superintendent/MRD
4. HR/Account/Purchase/Control Room/IT/F-Block Reception/B Block Reception/Central Store
5. Library/Medical Store/Pharmacy/Construction/Central Lab/Blood Bank/
6. Department of Anatomy, Physiology, Biochemistry, Microbiology, Pharmacology, Pathology, Forensic Medicine, Community Medicine, Surgery, Medicine, ENT, Ophthalmology, Radiology Dermatology, Anesthesia, TB & Chest, Dentistry, Obs & Gynae and Paediatrics.
7. Notice boards: College and Hospital



SARASWATI MEDICAL COLLEGE

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Tel. : (+91) 515-3070000, E.mail. : smc@saraswaticolleges.com

Letter No.: SMC/ Principal Office/ Notice/2019-20/263

Date: 27/11/2019

Notice

Dr. R. K. Dixit, Professor and Head Department of Pharmacology, K.G.M.U., Lucknow will deliver Hon. guest lecturers on 9th and 10th December, 2019 in Lecture theatre-1 for 2nd Year MBBS students (2017 Batch) as per following schedule.

9th December, 2019

Session-I	9:00 AM to 10:30 AM
Session-II	11:00 AM to 1:00 PM
Session -III	2:00 PM to 4:00 PM

10th December, 2019

Session-I	8:30 AM to 10:30 AM
Session-II	11:00 AM to 1:00 PM
Session -III	2:00 PM to 3:30 PM

Regular teaching of 2nd Year MBBS students (2017 Batch) will remain suspended on above dates.

(B. P. Mathur)
Principal

Saraswati Medical College
Unnao (U.P.)

Copy to:

1. Management / Executive Director
2. HOD and Professor Department Pharmacology, Pathology, Microbiology, Forensic Medicine, Community Medicine, Paediatrics, General Surgery, General Medicine, Obs & Gynae and ENT for information and necessary action.
3. Notice Boards: College and Hospital, Girls Hostel and Boys Hostel
4. Administrative officer/ General Manager/Accounts Department/ HR /Hospitality Manager
5. Office Copy



SARASWATI

HOSPITAL & RESEARCH CENTRE

LIDA, Madhu Vihar, PO. Asha Khera, Lucknow-Kanpur Highway, NH-25, Unnao (UP), Pin- 209859

Letter No : SMC/2020/CV-19/205

Date : 19/05/2020

To,

The DGME, Ministry of Health & Med Education,
Govt. of UP Lucknow

Dear Sir

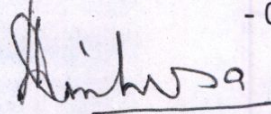
As desired by you vide your letter No ME-1/2020/1268 dt 15 Apr 2020, we have prepared following training module on "Use of Ventilators". This module is especially designed for the faculty, SRs, JRs and ICU technicians involved in the management of Covid-19 patients at our hospital. Nevertheless, we invite all other faculty & residents interested in the training programme to kindly attend :-

Training Schedule

Time : From 10:00 AM to 1:00 PM

Faculty : Prof. Vishal Arora &
Prof. L. D. Mishra

- | | |
|---|--------------|
| 1. Introduction to Mechanical Ventilation | - 21/05/2020 |
| 2. Pre requisites and indications of starting ventilatory support | - 22/05/2020 |
| 3. Endotracheal Intubation : Needs, Pre requisites and technique | - 23/05/2020 |
| 4. Supraglottic Airway Devices & Airway Adjuncts | - 25/05/2020 |
| 5. Non Invasive Ventilation | - 26/05/2020 |
| 6. Basic Modes of invasive mechanical Ventilation | - 27/05/2020 |
| 7. Weaning from artificial ventilation | - 28/05/2020 |
| 8. Hands on training on Endotracheal Intubation | - 29/05/2020 |
| 9. Hands on training on Bag – mask and Non Invasive Ventilation | - 01/06/2020 |
| 10. Hands on training on Invasive Ventilation | - 02/06/2020 |


Prof.(Dr.) L D Mishra
(Chief Medical Superintendent)

Copies to :-

- The Executive Director
- The Principal, SMC Unnao
- Nodal Officer, Corona care team, SMC & H
- Prof. Shiv Prakash, Govt Coordinator Covid-19 at SMC & H, Unnao
- Prof. Vishal Arora, Head Deptt of Anaesthesiology
- I/C ICU & HOD, Medicine
- HODs of all other clinical deptts, with a request to kindly circulate among their colleagues & residents.



SARASWATI MEDICAL COLLEGE

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Tel. : (+91) 515-3070000, E.mail. : smc@saraswaticolleges.com

Letter No-SMC/2020/CV19/257

Date-06/06/2020

Chikitsya Setu Mobile App

It is intimated that all employees of the hospital & college will upload above mobile App immediately.

This information to be sent to DGME today after noon.

For strict completion.

Col (Dr.) K K Rai (retd)

Dy MS & Nodal Officer COVID - 19

Copies to-

The Executive Director

Chief Medical Supdt

All HOD's - Please ensure that all the faculty ,SR,JR,should upload the above App & give completion reporting today.

GM (Operations) - Please ensure that above data given to me by 14.00 Hours to day.

AO(Clinical)

AO (Admin)

HR- Please coordinate

Hospital coordinator

} For compliance.

DNS- All nursing staff should upload the App & give completion report.

IT- For urgent completion of data.



Letter No-SMC/2020/CV19/256

Date-06/06/2020

Notice

It is intimated that there is a training session on IPC in hospital set up special focus on Covid-19.

All HOD's clinical will ensure that maximum participation from faculty SR, JR.

Nursing staff, House keeping staff & ward boy/aaya who are not on duty they will attend the training sessions.

(Signature) Speaker : Dr Himanshu Khatri, Asstt Prof.

Venue : Demonstration room, "B" Block, 1st Floor near Medical Store.

Time : 2:00 PM

(Signature)

Col (Dr.) K K Rai (retd)

Dy MS & Nodal Officer COVID - 19

Copies to-

- The Executive Director
- Chief Medical Supdt
- All HOD's Clinical
- GM (Operations)
- AO Clinical- Dr satyendra Pratap
- Hospital coordinator
- Patient care manager
- HR



SARASWATI MEDICAL COLLEGE

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Tel. : (+91) 515-3070000, E.mail. : smc@saraswati.colleges.com

Letter No-SMC/2020/CV19/251

Date-04/06/2020

Ventilator Training activity

SN	Date	Time	Venue	Topic	Speaker
1	10/6/20	10 Am Onwards	LT-3	Introduction to mechanical ventilation	Dr.(Major) Vishal Arora
2	17/6/20	10 Am Onwards	LT-3	Basic modes	Dr.(Major) Vishal Arora
3	24/6/20	10 Am Onwards	LT-3	Hands on (Demo) ventilator	Dr.(Major) Vishal Arora

Col (Dr.) K K Rai (retd)

Dy MS & Nodal Officer COVID - 19

Copies to-

The Executive Director

Chief Medical Supdt

GM (Operations)

Prof. Vishal Arora, Head Deptt of Anaesthesia

I/C ICU & HOD, Medicine

HODs of all other clinical deptts, with a request to kindly circulate among their colleagues & residents.

SMC/2020/CV-19/264

Date: 08/06/2020

Ventilator Training

1. It is intimated that as per training program circulated by under sign ventilator training organized by Department of Anesthesia on **12th June, 19th June & 26th June 2020**.
2. HOD Medicine & Pediatrics will ensure that one faculty & one SR from Medicine and one faculty and two SR from department of pediatrics will join training schedule.
3. Dr. Satyendra Pratap Department of Surgery will ensure that JR's who are not on. COVID-19 duty will join the training schedule.
4. DNS will ensure that the eight Nursing staff will join training schedule.

5. Venue/Time	12 June 2020	LT-3	10 AM
	19 June 2020	LT-3	10 AM
	26 June 2020	ICU	10 AM

Col (Dr.) K K Rai (retd)
Dy MS & Nodal Officer COVID-19

Copy to -

The Executive Director

Chief Medical Supdt

GM (Operations)

Prof. Vishal Arora, HOD of Anesthesia

HOD. (Medicine & Pediatrics)

A.P. Dr. Satyendra Pratap Department of Surgery

DNS - Mr. Saji



SARASWATI MEDICAL COLLEGE

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Tel. : (+91) 515-3070000, E.mail. : smc@saraswaticolleges.com

SMC/2020/CV-19/265

Date: 09/06/2020

ECCS - FOR COVID-19 PATIENTS WITH CO-MORBIDITIES

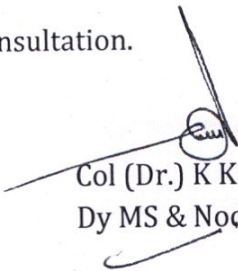
1-It is intimated that eccs- for COVID-19 patients care, primary hub centre for central U.P is GSVM Medical College. This Service is for Doctors to Doctors consultation for L-1, L-2, & L-3 facilities.

Primary Hub Centre	Advanced Hub Centre
GSVM Medical College, Kanpur	KG MU, Lucknow
Dr. Shivendra Verma	Dr. Sandeep Bhattacharya
Mobile No. 8400331063 9005065272 7525987788 7525987786 Email- eccsgsvm@gmail.com	Mobile No. - 8887019132 Land Line no. - 0512-2258880 Email- eccs@kgmcindia.edu

2-This network is for Doctors to Doctors consultation i.e if you feel that there is a need for consultation of senior doctor for better management of COVID-19 patients with Co-morbidities.

3-Please keep record of if your OPD and such consultation.

4-This is for your info.


Col (Dr.) K K Rai (retd)
Dy MS & Nodal Officer COVID-19

Copy to

Executive Director

Chief Medical Supdt

GM (Operations)

All HOD's Clinical

AO Clinical

IT Department



SARASWATI MEDICAL COLLEGE

LIDA, Madhu Vihar, P.O. Asha Khera, NH-25, Lucknow Kanpur Highway, Unnao (UP), Pin - 209 859
Tel. : (+91) 515-3070000, E.mail. : smc@saraswaticolleges.com

Letter No-SMC/2020/CV19/ 287

Date-15/06/2020

Notice

It is intimated that there is a training session on IPC in hospital ~~to~~ set up special focus on Covid-19.

All HOD's clinical will ensure that maximum participation from faculty SR, JR.

Nursing staff , House keeping staff & ward boy/aaya who are not on duty they will attend the training sessions.

Trainer : Dr Himanshu Khatri, Asstt Prof.

Venue : Demonstration room, "B" Block, 1st Floor near Medical Store.

Date : 17/06/2020

Time : 11:00 AM

Col (Dr.) K K Rai (retd)

Dy MS & Nodal Officer COVID - 19

Copies to-

The Executive Director

Chief Medical Supdt

All HOD's Clinical

GM (Operations)

AO Clinical- Dr satyendra Pratap

Hospital coordinator

Patient care manager

HR / IT

Dr. Shiv Prakash, officer on special duty

Training Dialysis at KGMU

1. Training On Dialysis

- Type : In house/at a different facility(Name of Place KGMU, Lucknow)
- Dates: Form - 22 June 2020 to 27 June 2020 No of days: 06
- Details of Trainees:

S.No	Name & Designation	Mobile No	Email
1	Dr.Saumendu Saxena (JR)	8303260259	
2	Dr. Anshuman Tripathi (JR)	8303609313	
3	Dr Dharmendra (JR)	6388387319	
4	Dr. Vinay Kumar(JR)	8726253074	
5	Sohan Lal, OT Technician	9935721084	sohanmeetu87@gmail.com
6	Santosh (OT Technician)	8840087980	santoshsultanpur1995@gmail.com
7	Purnima Chaudhary, (Nursing staff)	7007380832	purnimac205@gmail.com
8	Shailendri Singh, (Nursing Staff)	7318063811	shailendri945374singh@gmail.com
9	Kalpana(Nursing Staff)	9415114983	-
10	Meera (Nursing Staff)	9519403245	-

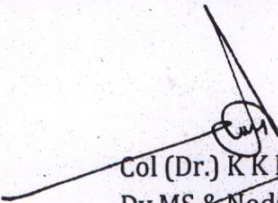
2. Above individuals are going for dialysis training from 22nd from to 27th June at KGMU, Medicine Department.

3. They have to report there at 9 Am. Training hrs are from 9 Am to 5 Pm. They will Carry their packed lunch.

4. Biometrics- They will do the biometric attendance as per their physical departure and arrival time.

5. Transport will be provided from institution.

6. No fee is payable for training.


Col (Dr.) K K Rai (retd)
Dy MS & Nodal Officer COVID-19

Copy to -

1. Executive Director
2. Chief Medical Superintendent
3. AO (Clinical) (Dr. Satyendra Pratap)
4. GM (Operations) - Please ensure the timely delivery of lunch pack to each individual
And transport manager to be briefed accordingly.
5. HR/IT -For making attendance as per their Biometric punching.
6. DNS
7. Food Services (Mr. Deepak)- To provide pack lunch to above individuals.
To prepare breakfast for Doctors/Other staff who are staying in hostel and having meal from kitchen.